



HANOVER AND DISTRICT HOSPITAL

Financial Analyst

Posting # 004-024

Under the direction and supervision of the V.P. of Finance and Operations, the Financial Analyst is responsible for the accurate generation of financial reports; including budgets, forecasts, indicators and account variance analysis, while providing accounting and decision support to the various corporate accounting functions and to end users; such as the LHIN, Ministry of Health, Board of Governors, Hospital Committees, and Senior Management. The Financial Analyst will also provide back up support for Payroll and Benefits and Accounts Payable Coordinator.

This position is considered a part time position with flexible hours. May include some weekends and holiday.

QUALIFICATIONS:

- Post –secondary education in Finance or Accounting
- Working towards Certified Public Accounting designation (CPA)
- Minimum of 2-4 years recent accounting experience in the Broader Public Sector environment. Hospital experience would be an asset.
- Advanced proficiency with MS Office software (particularly Excel) and report writing software.
- Must have effective attention to detail and a high degree of accuracy
- Ability to work independently and provide flexibility when required.
- Well-developed organizational, decision-making, leadership, interpersonal, oral and written skills.
- Understanding of Management Information Systems and data analysis
- Understanding and knowledge of Financial and System internal controls.
- Sound knowledge of Canadian Public Sector Accounting Standards for Government Not for Profit.
- Solid knowledge of current labour relation issues and trends.
- Must be able to handle confidential information in an ethical and professional manner
- Good work performance and attendance record

Interested applicants should apply by **October 15, 2018** to:

Human Resources
Hanover and District Hospital
90-7th Avenue
Hanover, ON N4N 1N1
Fax: 519-364-3984
Email: hr@hdhospital.ca

For further information please visit our website at www.hdhospital.ca

“Please note only those selected for an interview will be contacted.”

The Hanover and District Hospital is committed to being an equal opportunity employer. Please advise Human Resources if you require accommodation during the recruitment process.