

HDH HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, April 26, 2022

TIME: 1700 hours

PLACE: GoToMeeting

PRESENT: **Voting Governors:** Lorna Eadie Hocking (Chair), Tina Shier (Co-Vice Chair), Corwin Leifso (Co-Vice Chair), Tim Kraemer (Treasurer), Terry Leis, Pamela Matheson, Chris Prues, Cathy Rahn,
Non-Voting Governors: Dana Howes (President and CEO), Michelle Scime-Summers (Vice President of Patient Care Services/CNO), Dr. Randy Montag (Chief of Staff), Dr. Nick Abell (President of Medical Staff),

Invited Staff: Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary), Karen Otterbein (Manager of Human Resources & Physician Recruitment)

REGRETS: **Voting Governors:**
Non-Voting Governors: Dr. Tim Heerema (Vice President of Medical Staff)

1. CALL TO ORDER

L. Eadie Hocking called the meeting to order at 1700 hours.

2. OPENING REMARKS

L. Eadie Hocking welcomed everyone to the meeting and shared opening remarks.

3. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

4. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. PRESENTATION: CLINICAL VOLUNTEER RELAUNCH

Karen Otterbein, Manager of Human Resources & Physician Recruitment provided a presentation highlighting the Clinical Volunteer Relaunch. The presentation included the following;

- History of Volunteers at HDH and current state;
- Explanation for changing the Clinical Volunteer Program;
- Maintaining our Current Volunteers;
- Student Program; and
- Implementation Status Update.

7. STRATEGIC MATTERS

7.1 Grey Bruce Ontario Health Team (GB OHT) Update

D. Howes provided a written report in the agenda and highlighted that the GB OHT in collaboration

with MD+A Health Solutions hosted the first Strategic Direction Planning – Visioning Session. The goal of this session was to create a vision, values and guiding principles that will direct the strategic plan of the GB OHT. It was noted that HDH has had great representation at the meetings with three Board Governors participating in the work.

7.2 COVID-19 Update

D. Howes provided a written report in the agenda and highlighted;

- A Wave 6 Modelling Update was provided from a provincial lens. COVID-19 infections in healthcare workers are as high as in the last Omicron wave. HDH has endured significant staffing challenges in the last 3 weeks coupled with a high census on the Acute Care unit and increase volumes and acuity in the Emergency Department. Even with daily staff absenteeism rates varying from 10-20%, there has been no interruptions of service delivery for patients.
- COVID-19 precautions remain in place for all staff, physicians and visitors. Further, the hospital is strongly encouraging staff and physicians to uphold Public Health precautions in their personal lives, despite measures being lifted provincially, in an effort to ensure safe staffing levels at the hospital.

Some clarification around COVID-19 infections and potential effect on hospitals were discussed. There is hope that new variants and waves will continue to be manageable. There is no way to predict how future variants will affect the healthcare system.

8. OFFICER REPORTS

8.1 Board Chair Report

L. Eadie Hocking provided a written report in the agenda highlighted the previous months events/meetings attended. There was no further discussion.

8.2 President/CEO Report

D. Howes provided a written report in the agenda and highlighted;

- The Ontario Hospital Association (OHA) held a Small, Rural and Northern Network meeting that provided updates on a variety of topics important to rural hospitals including; COVID-19 Incremental Expenses for FY2021-22 and FY2022-23, OHA's Hospital Advisory Committee, OHA Election Planning and Briefing on Physician Service Agreements;
- The Inter-Hospital Lab Partnership (IHLP) met and proposed a new future state framework for the network of hospitals in the partnership. This change was driven by clinical needs, equipment considerations, ability to staff each lab and financial considerations. All members of the IHLP CEO Council agreed to pause the advancement of the proposed framework citing more background information is needed, and a change in management approach needs to be applied. The IHLP CEO Council will reconvene to discuss next steps once the requested information is provided; and
- The leadership and management team have finished an education series with Huron Consulting Group (formally Studer Group) on entrenching core leadership practices and behaviours through a variety of topics. This was vitally important to HDH's culture and advancement of the strategic plan.

9. BUSINESS/COMMITTEE MATTERS

9.1 Finance/Audit & Property Committee Report

T. Kraemer reported that the Finance/Audit & Property Committee meeting for April has been rescheduled to June where a report from the Investment Advisor will be received. A regular meeting will occur in May to receive the Draft Audited Financial Statements.

9.2 Fiscal Advisory Committee Report

Nothing to report at this time.

9.3 Public Relations Committee Report

C. Rahn reported that the Public Relations Committee met on March 31, 2022 and reviewed the committee terms of reference, communication plan, social media scorecard and draft recruitment series. A revised terms of reference and communication plan were brought forward from the committee for approval from the Board.

Moved and Seconded

THAT the Board of Governors accept the Board Policy # 401 with additional revisions.

MOTION CARRIED

Moved and Seconded

THAT the Board of Governors accept the HDH Engagement & Communication Plan for Internal and External Stakeholders with additional revisions.

MOTION CARRIED

9.4 By-Law Committee Report

C. Leifso reported that the By-Law Committee reviewed the Corporate and Professional By-Laws and met on April 25, 2022. There were no revisions brought forward for the Corporation By-Laws. Recommended changes to the Professional By-Laws were embedded in the agenda to be tabled for approval in May. Recently, the Ontario Hospital Association released a prototype for the Professional Staff By-Laws that recommended changes were based from.

9.5 Nominating Committee Report

T. Shier reported that the committee has not met and a meeting will be organized soon.

10. CONSENT AGENDA

Item 10.2 (c) Medical Advisory Committee Minutes – March 3, 2022 was pulled from the consent agenda for further discussion;

Clarification was sought in regards to the VP of Patient Care Service/CNO report provided around the Long-Term Care/Hospital Partnership meeting and the different processes the LTC homes have around physicians on call.

Moved and Seconded

THAT the Board of Governors approve Item 10.3 (c) Medical Advisory Committee Minutes – March 3, 2022 as presented.

MOTION CARRIED

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

10.1 Open Board Session Minutes – March 22, 2022

10.2 Board Committee Reports

(a) Finance/Audit & Property Committee Minutes – March 17, 2022

(b) Quality Governance & Risk Management Committee Minutes – March 22, 2022

10.3 Reports

(a) VP of Patient Care Services/CNO Report

(b) Chief of Staff Report

(c) HDH Foundation Report

MOTION CARRIED

11. ROUND TABLE

P. Matheson

Clarification was asked for on who was invited to attend the Board to Board Collaborative meeting on May 19th. Board Chairs, Co-Vice Chairs and CEO's usually attend this meeting.

12. NEXT MEETING

Tuesday, May 24, 2022 at 5:00pm

13. COMPLETION OF BOARD MEETING EVALUATION

L. Eadie Hocking reminded the group to complete the Board Meeting Evaluation.

14. ADJOURNMENT

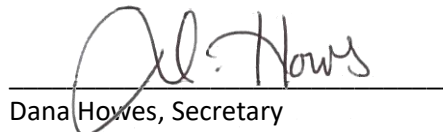
The meeting adjourned at 1754 hours.



Lorna Eadie Hocking, Chair



Victoria Cumming, Recorder



Dana Howes, Secretary