

 HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, February 22, 2022

TIME: 1700 hours

PLACE: GoToMeeting

PRESENT: **Voting Governors:** Lorna Eadie Hocking (Chair), Tina Shier (Co-Vice Chair), Corwin Leifso (Co-Vice Chair), Tim Kraemer (Treasurer), Terry Leis, Pamela Matheson, Chris Prues, Cathy Rahn,

Non-Voting Governors: Dana Howes (President and CEO), Michelle Scime-Summers (Vice President of Patient Care Services/CNO), Dr. Nick Abell (President of Medical Staff), Dr. Tim Heerema (Vice President of Medical Staff)

Invited Staff: Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary)

PRESENTER: Sara Chow, Senior Underwriter (HIROC)

REGRETS: **Voting Governors:**
Non-Voting Governors: Dr. Randy Montag (Chief of Staff),

1. CALL TO ORDER

L. Eadie Hocking called the meeting to order at 1703 hours.

2. OPENING REMARKS

L. Eadie Hocking welcomed everyone to the meeting and shared opening remarks.

3. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

4. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. PRESENTATION: HEALTHCARE INSURANCE RECIPROCAL OF CANADA (HIROC)

Sara Chow, Senior Underwriter was introduced to the group and provided a bio. A presentation was given highlighting HIROC which included the following;

- The HIROC Policy;
- Who is Insured;
- Insurance Limit;
- Directors and Officers Liability Insurance; and
- Cyber and Data Liability.

Discussion/Questions;

- Is there a general character for officer claims? These claims are sometimes around wrongful dismissal but don't often materialize.

- Does paying a ransom negate insurance coverage? HIROC recognizes that there will be times when a bad actor will need to be paid. HIROC will work with the organization to handle the situation. This doesn't negate the coverage. Coverage is up to \$75,000 and ransoms would be higher than that most of the time. Current payouts were not able to be defined but there are some colleagues working on collecting and looking at this information. This information can be sent along after the meeting.
- Does HIROC look at if an organization has adequate controls in place for cyber security? HIROC is working towards providing information around staff awareness on these cyber schemes. It is encourage that roles that report to the CEO or are in Finance have this training especially. There are currently no scheduled audits for cyber security but HIROC will continue to look at way to help subscribers reduce risk.

S. Chow left the meeting.

The Board discussed receiving an education/information on current internal policies around cyber security. It was clarified that HDH has installed the Cohesity software in the last year and has put other steps in place to protect itself. Future education is planned as well. HDH does receive a lot of phishing email scams which has promoted this investment in education. HDH has also introduced a new antivirus software in conjunction with Grey Bruce Health Services. This implementation was escalated due to an increase in cyber attacks. As a part of that implementation, all equipment in the building was also assessed.

7. **STRATEGIC MATTERS**

There were no strategic matters.

8. **OFFICER REPORTS**

8.1 Board Chair Report

L. Eadie Hocking provided a written report in the agenda highlighted the previous months events/meetings attended. There was no further discussion.

8.2 President/CEO Report

D. Howes provided a written report in the agenda and highlighted;

- Current provincial COVID-19 hospitalization information;
- Two new co-chairs have been named to the Grey Bruce Ontario Health Team; and
- Inter-Hospital Laboratory Partnership (IHLP) is working closely with South Bruce Grey Health Centre in preparation for their official go-live onto the IHLP platform.

9. **BUSINESS/COMMITTEE MATTERS**

9.1 Finance/Audit & Property Committee Report

T. Kraemer reported that the Finance/Audit & Property Committee met on February 17, 2022 and reviewed the finance and property report for the 10th period ending January 31, 2022. There was a surplus before amortization of \$443,863 and a YTD surplus of \$212,175 after building amortization. Work continued on the water main project and preparations are underway to replace fluorescent lighting with new LED fixtures.

The Capital Equipment Budget for 2022-23 was reviewed and is recommended to the Board for approval as presented to the Finance/Audit & Property Committee.

Moved and Seconded

THAT the HDH Board of Governors accept the Capital Equipment Budget for 2022-23 as presented.

MOTION CARRIED

9.2 Fiscal Advisory Committee Report

Nothing to report at this time.

9.3 Public Relations Committee Report

Nothing to report at this time.

9.4 By-Law Committee Report

Nothing to report at this time.

9.5 Nominating Committee Report

Nothing to report at this time.

10. CONSENT AGENDA

Item 10.2 (c) Medical Advisory Committee – January 6, 2022 was pulled from the consent agenda for further discussion;

Clarification around HDH covering South Bruce Grey Health Centre (SBGHC) Obstetric closures/shortages. It was explained that although the greatest pressure for SBGHC is in the Emergency Department, there are staffing pressures everywhere except the Operating Room. It is not uncommon for HDH to deliver the odd baby from SBGHC, but this has been more frequent in the past 6-7 weeks. There were certain shifts where there was no coverage or limited coverage. HDH arranged a regional partner meeting to discuss collaborating in order to ensure OB coverage was sustained in the area. A plan was strategized and put into place for when support is needed. HDH did free up some common staff as well for SBGHC in order for them to expedite orientation and the Huron Perth midwifery group was able to assist as well. It was noted that some of the shift coverages were for HDH to be on standby only.

Moved and Seconded

THAT the Board of Governors accept Item 10.2(c) Medical Advisory Committee – January 6, 2022 as presented.

MOTION CARRIED

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

10.1 Open Board Session Minutes – January 25, 2022

10.2 Board Committee Reports

(a) Finance/Audit & Property Committee Minutes – January 20, 2022

(b) Quality Governance & Risk Management Committee Minutes – January 25, 2022

10.3 Reports

(a) Finance & Property Report

(b) VP of Patient Care Services/CNO Report

(c) Chief of Staff Report

(d) HDH Foundation Report

(e) Accessibility Plan

10.4 Correspondence

(a) Thank you Letter from Staff

(b) Congratulatory Letter from Nursing

(c) Congratulatory Letter

MOTION CARRIED

11. ROUND TABLE

T. Shier

Was great to see letters from staff members to the CEO being thankful and congratulatory. This show great leadership. D. Howes notes that these letters are a shout out to the entire leadership team. The management team at HDH is invested in making HDH a great place to work.

C. Prues

Enjoyed the information provided during the HIROC presentation.

12. NEXT MEETING

Tuesday, March 22, 2022 at 5:00pm

13. COMPLETION OF BOARD MEETING EVALUATION

L. Eadie Hocking reminded the group to complete the Board Meeting Evaluation.

14. ADJOURNMENT

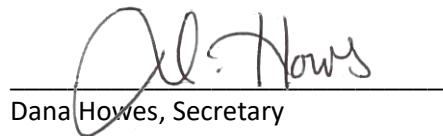
The meeting adjourned at 1803 hours.



Lorna Eadie Hocking, Chair



Victoria Cumming, Recorder



Dana Howes, Secretary