

 HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, June 28, 2022

TIME: 1800 hours

PLACE: Virtual

PRESENT: **Voting Governors:** Tina Shier (Chair), Lorna Eadie Hocking (Past Chair), Pamela Matheson (Vice Chair), Tim Kraemer (Treasurer), Corwin Leifso, Terry Leis, Chris Prues, Cathy Rahn

Non-Voting Governors: Dana Howes (President and CEO), Michelle Scime-Summers (Vice President of Patient Care Services/CNO), Dr. Tim Heerema (Vice President of Medical Staff)

Invited Staff: Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary),

REGRETS: **Voting Governors:** Dr. Randy Montag (Chief of Staff)

Non-Voting Governors: Dr. Nick Abell (President of Medical Staff)

1. CALL TO ORDER

D. Howes called the meeting to order at 1802 hours.

2. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

3. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

4. ELECTION OF OFFICERS

On behalf of the Nominating Committee, D. Howes provided the following recommendations for slate of officers for the 2022/23: L. Eadie Hocking as Past Chair, T. Shier as Board Chair, P. Matheson as Vice Chair, and T. Kraemer as Treasurer. She then requested any nominations from the floor with no further responses.

Moved and Seconded

THAT nominations be closed and the slate of officers for 2022/23 be L. Eadie Hocking as Immediate Past Chair, T. Shier as Board Chair, P. Matheson as Vice Chair and T. Kraemer as Treasurer.

MOTION CARRIED

The above-named individuals were acclaimed to the Executive officer positions. D. Howes then thanked Lorna for her years of service as Chair. She then turned the meeting over to T. Shier, Board Chair.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. **BUSINESS/COMMITTEE MATTERS**

6.1 Nominating Committee Report

T. Shier reported;

(a) New Members of the Corporation

There were no new members added to the Corporation.

(b) Committee Lists 2022-23

The Nominating Committee met and have drafted the Board Committee and Mentor list for the upcoming year.

Moved and Second

THAT the Board of Governors accept the Committee List 2022/23 as drafted by the Nominating Committee

MOTION CARRIED

(c) Mentor List 2022/23

Moved and Seconded

THAT the Board of Governors accept the Mentor List 2022/23 as drafted by the Nominating Committee.

MOTION CARRIED

7. **STRATEGIC MATTERS**

7.1 Physician Recruitment Update

(a) Recruiter Update

D. Howes updated that in partnership with the HDH Foundation a contract with MedFall has been signed. Moving forward they will be actively looking for full time Emergency Department Physicians.

It was clarified that there is no timeline on when contacts will be brought forward but based on the fee schedule if MedFall has not produced in 45 days they will not receive their next payment. It is hopeful that potential recruits will be brought forward within that period.

(b) Meeting with HDH Foundation

The Hospital and the HDH Foundation Executives and HDH President & CEO met in order to achieve an understanding of each other's roles. It was decided this group would meet more regularly in order to establish a stronger partnership and plan to meet again in the fall.

(c) Physician Recruitment Committee Update

D. Howes presented to the Town Council in regards to the challenges HDH is facing in the Emergency Department along with the idea to participate in a Physician Recruitment Committee along with the HDHF and Hanover Medical Associates.

7.2 GB OHT – Collaborative Decision Making Agreement (CDMA)

D. Howes provided a briefing note and the CDMA agreement in the agenda for review asking for Board endorsement. There were three HDH board members that participated on the committee who finalized the CDMA. This document details how organizations will work together as partners within the OHT. This document will be regularly reviewed and will evolve over time. The Board was asked to endorse HDH to sign on as a partner.

Other OHT committees such as the Board to Board Committee and the Physician/NP Committee were clarified.

Moved and Seconded

THAT the Board of Governors endorse Hanover & District Hospital to sign on as a partner on the CDMA agreement.

MOTION CARRIED

7.3 Request for Funding Update

D. Howes provided an update to the group in regards to the Ministry request for funding for the Emergency Department. Just over \$500,000 was confirmed through a Ministry funding letter. This funding is one time funding and will not be added to base funding. A temporary Nurse Practitioner position has been posted, but it was noted that it will be hard to fill a temporary position. We have sent feedback to Ontario Health that a permanent position is more desirable and are hopeful that there may be a better chance now that the election is over. Ongoing funding is needed to help the current system problem.

Restrictions on the funding were clarified. The funding can be used for operations only and can not be used for capital purchases or physician funding. There also would be hesitation on using the funding towards physician recruitment and further direction from Ontario Health would be needed on that.

8. CONSENT AGENDA

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

8.1 Open Board Session Minutes – May 24, 2022

8.2 Board Committee Reports

(a) Finance/Audit and Property Committee Minutes – May 19, 2022

(b) Quality Governance & Risk Management Committee Minutes – May 24, 2022

(c) Medical Advisory Committee Minutes – May 5, 2022

(i) Monthly Credentialing Report

8.3 Reports

(a) 2022-23 Board Meeting Dates

MOTION CARRIED

9. ROUND TABLE

D. Howes

Thanked the outgoing Vice Chair Corwin Leifso for providing extra time while in the position.

10. NEXT MEETING

Tuesday, September 27, 2022 at 5:00pm

11. COMPLETION OF BOARD MEETING EVALUATION

T. Shier reminded the group to complete the Board Meeting Evaluation.


12. ADJOURNMENT

The meeting adjourned at 1828 hours.



Tina Shier, Chair


Victoria Cumming, Recorder


Dana Howes, Secretary