

HDH HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, May 24, 2022

TIME: 1700 hours

PLACE: GoToMeeting

PRESENT: **Voting Governors:** Lorna Eadie Hocking (Chair), Tina Shier (Co-Vice Chair), Corwin Leifso (Co-Vice Chair), Tim Kraemer (Treasurer), Terry Leis, Pamela Matheson, Chris Prues, Cathy Rahn,

Non-Voting Governors: Dana Howes (President and CEO), Michelle Scime-Summers (Vice President of Patient Care Services/CNO), Dr. Randy Montag (Chief of Staff), Dr. Tim Heerema (Vice President of Medical Staff)

Invited Staff: Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary),

REGRETS: **Voting Governors:**
Non-Voting Governors: Dr. Nick Abell (President of Medical Staff)

1. CALL TO ORDER

L. Eadie Hocking called the meeting to order at 1700 hours.

2. OPENING REMARKS

L. Eadie Hocking welcomed everyone to the meeting and shared opening remarks.

3. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

4. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. PRESENTATION: SPIRITUAL CARE PROGRAM

Lyndsay McGregor provided a presentation highlighting the Spiritual Care Program at HDH. The presentation included the following;

- Role of Spiritual Care Providers;
- Spiritual Care Providers;
- The impact of Spiritual Care Providers during COVID-19; and
- Stories of caring and support.

L. McGregor provided some clarification that she is able to access the patient chart to see who has requested a visit. The group complimented her for all she does at HDH. A trusting relationship with staff has certainly been built. L. McGregor ensured the group that she is available to be reached out to anytime to assist.

7. STRATEGIC MATTERS

7.1 Grey Bruce Ontario Health Team (GB OHT) Update

D. Howes provided a Ministry Memo providing an OHT Year End Update. The memo highlighted that several new initiatives have been launched by Ontario Health to advance implementation of the OHT's. Overall, there are 51 approved OHTs in Ontario.

8. OFFICER REPORTS

8.1 Board Chair Report

L. Eadie Hocking provided a written report in the agenda highlighted the previous months events/meetings attended. There was no further discussion.

8.2 President/CEO Report

D. Howes provided a written report in the agenda and highlighted;

- HDH presented at the local Hanover and Area PROBUS Club on May 11, 2022. The presentation highlighted the programs and services at HDH along with an overview of the strategic plan.
- The three hospital corporations of Grey and Bruce held a Board-to-Board Collaboration meeting with Board Executives and Chief Executive Officers. The three main areas of conversation included physician coverage of Emergency Departments, nursing challenges and opportunities for greater collaboration. The Board members in attendance of this meeting also provided an update to the Board.
- The Inter-Hospital Laboratory Partnership (IHLP) will be meeting in June to further discuss the future laboratory framework.
- The Wellness and Mental Health Champions recognized mental health month with a variety of activities for staff. HDH partnered with the Canadian Mental Health Association to have a health promoter on site to talk to staff and discuss local resources.

9. BUSINESS/COMMITTEE MATTERS

9.1 Finance/Audit & Property Committee Report

T. Kraemer reported that the Finance/Audit & Property Committee met on May 19, 2022 and received the audit findings and draft audited financial statements for the 2021/22 fiscal year. The committee recommended that the draft audited financial statements be brought forward to the Board.

Moved and Seconded

THAT the Board of Governors recommend the 2021/22 Audited Financial Statements to the Annual General Meeting of the Corporation for approval as presented.

MOTION CARRIED

The Committee also reviewed the Attestation Report and the Report on Consultants Use for 2021/22.

Moved and Seconded

THAT the Board of Governors approve the Attestation Report 2021/22 and the Report on Consultants Use 2021/22 as presented.

MOTION CARRIED

9.2 Fiscal Advisory Committee Report

Nothing to report at this time.

9.3 Public Relations Committee Report

Nothing to report at this time.

9.4 By-Law Committee Report

C. Leifso reported that the By-Law Committee reviewed the Corporate and Professional By-Laws and met on April 25, 2022. There were no revisions brought forward for the Corporation By-Laws. Recommended changes to the Professional By-Laws were embedded and tabled for approval at this meeting.

There was no discussion around the revisions made to the Professional/Staff By-Laws.

Moved and Seconded

THAT the Board of Governors recommend the Professional/Staff By-laws to the Annual General Meeting of the Corporation for approval as tabled from the April 25, 2022 Board Meeting.

MOTION CARRIED

No changes were requested for the Corporate By-Laws and they can be brought forward to the Annual General Meeting as is.

9.5 Nominating Committee Report

T. Shier reported that the Nominating Committee met on May 10, 2022 to review board succession and recruitment, a board recruitment informational handout, board committee and mentor lists for 2021-22 and the Board Chair Evaluation Process. The Committee list and mentor list will be brought to the June meeting for review/approval.

As per the Corporation By-Laws 4.01.2(b), the terms for Executive were discussed as the Vice-Chair and Treasurer are past their three year term. The Nominating Committee recommends the Board extend their term for one more year with the caveat that they mentor a new member into their role. Any Board Governors who have interest in moving towards an Executive position please reach out directly in order for the Nominating Committee to assess and adjust the mentor list accordingly.

A Board Recruitment informational tool was reviewed and has been brought forward in the agenda for information. The committee also discussed the Board Chair Evaluation Process and it was decided that evaluations will be completed in the Board Chairs first year and after that at the discretion of the Nominating Committee with the process being initiated in April.

Moved and Seconded

THAT the Board of Governors approve Board Policy # 318 – Board Succession as presented.

MOTION CARRIED

There will be no new Governors brought forward for election at the Annual General Meeting. Governors up for election include Rejane Dunn, Tim Kraemer, Corwin Leifso and Cathy Rahn who will all stand for a 3-year term. No resignations were brought forward to the Nominating Committee.

Moved and Seconded

THAT the Board of Governors approve the Nominating Committee to present Rejane Dunn, Tim Kraemer, Corwin Leifso and Cathy Rahn for a 3 year term at the Annual General Meeting.

MOTION CARRIED

It was clarified that difficulties with recruitment is not an HDH specific issue and it has been found hard to recruit in general.

10. CONSENT AGENDA

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

10.1 Open Board Session Minutes – April 26, 2022

(a) Special Board Meeting Minutes – April 26, 2022

10.2 Board Committee Reports

(a) Quality Governance & Risk Management Committee Minutes – April 26, 2022

(b) Medical Advisory Committee Minutes – April 7, 2022

(i) 2022 Credential Reappointments

(ii) Monthly Credentialing Report

10.3 Reports

(a) Finance & Property Report

(b) VP of Patient Care Services/CNO Report

(c) Chief of Staff Report

(d) HDH Foundation Report

MOTION CARRIED

11. ROUND TABLE

C. Leifso

Questioned if the hospital had concerns around patients that may present due to the rooming house fire. D. Howes let the group know there has been community meetings to help put supports in place for those who have been displaced. Addiction workers along with EMS were deployed to temporary shelters to help with withdrawal issues. The strategies that were put in place have helped and HDH is not seeing additional patients in the ED. There is a future meeting scheduled to discuss long-term plans.

12. NEXT MEETING

Annual General Meeting, Tuesday, June 28, 2022 at 5:00pm

13. COMPLETION OF BOARD MEETING EVALUATION

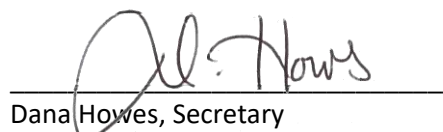
L. Eadie Hocking reminded the group to complete the Board Meeting Evaluation.

14. ADJOURNMENT

The meeting adjourned at 1750 hours.


Lorna Eadie Hocking, Chair


Victoria Cumming, Recorder


Dana Howes, Secretary