



## Employment Vacancy

### Permanent Part-Time PSW Posting #002-227

#### About Us

Hanover & District Hospital (HDH) provides a full range of primary acute care hospital services and selected secondary services to meet the needs of the population of Hanover and the surrounding rural townships.

HDH was proudly achieved “Accreditation with Exemplary Standing” for the third time through Accreditation Canada. This speaks to the entire organization and the way our staff in all departments work as one team. If you are a dynamic, energetic Personal Support Worker (PSW) that is looking for an exemplary workplace to call home.

We are strongly committed to creating and maintaining a workplace of choice where employees are recognized and valued. We invest in our employees, ensuring that our staff have the required support, training and resources to provide exceptional care. HDH strives to provide work-life balance and promotes a positive work culture.

HDH provides the people we service access to the care they need through a 24/7 Emergency Department, Acute Care Unit (inclusive of medical/surgical beds, multipurpose ICU and RCU beds), Physiotherapy Program, Surgical Services Department, Family Centered Birthing Unit, Hemodialysis Unit and Palliative Care Services and Ambulatory Clinics.

If you want a patient-centered focus and think this is the workplace for you, we are looking for **PART-TIME Personal Support Workers** for our Emergency/Acute department.

**HOURS** – Currently Days/Evenings, 12 hour shifts, including weekends and statutory holidays. (Subject to change in accordance to operational needs).

#### WHERE WE ARE LOCATED

Two hours north of Toronto, Grey county offers beauty you can't get in the city along with a lifestyle that is more relaxed and family oriented. Close to the shores of Lake Huron and Georgian Bay...Paradise.

#### YOU HAVE

##### QUALIFICATIONS:

- Grade 12, or equivalent education
- Personal Support Worker Certificate received from an Ontario College of Applied Arts and Technology program
- At least one (1) year experience in hospital clinical setting preferred
- Current CPR certificate
- Strong verbal and written communication skills and the ability to deal with the public in a courteous manner.
- Ability to function as a team member in a collaborative environment
- Ability to accept direction and work independently

- Effective interpersonal skills and ability to deal with patients, all levels of staff, physicians and the public;
- Ability and willingness to ensure patient safety, e.g. following routine practices, and reporting adverse events;
- Understanding and compliance with all Occupational Health and Safety programs;
- Must be self-directed with ability to work with minimal supervision; and
- Excellent employment and attendance record.

**DUTIES:**

- Performs or assists patients with activities of daily living including basic hygiene as assigned (i.e. bathing, toileting, dressing, oral care, personal grooming). Assists with patient nourishment by preparing patients for meals and assisting low-risk oral feeding as directed.
- As directed by the regulated health care professional, and with assistance from the regulated health care professional or another PSW when required, the PSW performs the following duties: transferring, repositioning, lifting, ambulating patients.
- Refers inquiries from patients and families to clinical staff.
- Weigh patients as required, documenting in the health record. Collects specimens as requested.
- Makes occupied/unoccupied beds
- Responds efficiently to call bells and relays information to appropriate health care professional.
- Assists in hospital codes as appropriate.
- Effectively communicates to RN/RPN, in a timely, objective manner without interpretation, the following but not limited to: patient information specific to assigned activities, observed changes in patient's condition, patient findings and/or unusual occurrences, patient/family concerns, patient behaviours i.e. aggression, agitation.
- Measures and records intake and output and relays data to assigned nurse. Documents care provided as per HDH documentation and guidelines and policies.
- Operates mechanical lifts and utilizes assistive devices as directed. Ensures equipment is operational and intact. Follows procedures and advises appropriate staff in event of concerns or in need of necessary repairs.
- Other duties as assigned.

Joining HDH now is a chance to immerse yourself in a culturally collaborative, compassionate and innovative workplace. You will play a key role being part of healthcare team that addresses the needs of our community. You will broaden your expertise, increase your knowledge and have endless opportunities for growth.

HDH is committed to being an equal opportunity employer. We are also committed to providing accessible employment practices that comply with the Accessibility for Ontarians with Disabilities Act (ADOA). If you require an accommodation at any stage of the recruitment process, please notify Human Resources.

While we thank all applicants, only those selected for an interview will be contacted. Any information obtained during the course of recruitment will be used for employment recruitment only and no other purpose.

Interested applicants should apply  
 To: Human Resources Hanover and District Hospital  
 Email: [hr@hdhospital.ca](mailto:hr@hdhospital.ca)