

 HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, March 23, 2021

TIME: 1700 hours

PLACE: GoToMeeting

PRESENT: **Voting Governors:** Lorna Eadie Hocking (Chair), Corwin Leifso (Co-Vice Chair), Tina Shier (Co-Vice Chair), Tim Kraemer (Treasurer), Rejane Dunn, Terry Leis, Pam Matheson, Chris Prues, Cathy Rahn, Nikki Zeh

Non-Voting Governors: Dana Howes (President and CEO), Michelle Scime-Summers (Vice President of Patient Care Services/CNE), Dr. Randy Montag (Chief of Staff), Dr. Nick Abell (President of Medical Staff), Dr. Tim Heerema (Vice President of Medical Staff)

Invited Staff: Eric McCallum (Executive Manager of Human Resources/ Physician Recruitment), Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary)

REGRETS: **Voting Governors:**
Non-Voting Governors:

1. CALL TO ORDER

L. Eadie Hocking called the meeting to order at 1700 hours.

2. OPENING REMARKS

L. Eadie Hocking welcomed everyone to the meeting and shared opening remarks.

3. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

4. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. PRESENTATION: EMERGENCY DEPARTMENT SPOTLIGHT

D. Howes and Dr. T. Heerema provided a presentation highlighting the Emergency Department which included the following;

- The Physical Area;
- The Patient Experience;
- Triage – Canadian Triage and Acuity Scale (CTAS);
- Data including CTAS volumes, emergency visits by location in Grey-Bruce, Registrations by Hour and average wait time comparisons;
- Emergency Room Wait Time Initiative (ERNI);
- Life or Limb Policy;
- Mental Health;
- Rapid Access Addiction Medicine (RAAM) Clinic;
- COVID-19: What's Changed in the Emergency Department;

- Staffing Model; and
- Requirement to work in the ER.

Clarification was provided that Naloxone is a drug that reverses the overdose from opioids temporarily in order for medical attention to be sought. Public Health provides the kits to HDH for distribution.

The level of acuity of emergency visits has increased. Some of the increase is due to triage implementing a triage system that standardizes the CTAS level. Patient are also generally getting older and more acute as well. A higher CTAS level results in an extended duration of stay as well.

7. STRATEGIC MATTERS

7.1 Grey- Bruce Ontario Health Team (GB OHT) Update

Information was provided on a community information session for the Grey-Bruce Ontario Health Team Community Council that is occurring March 24th. This will be a virtual event to provide information on what is an OHT, what it means for the quality of healthcare, what is a Community Council and how to become a Community Council Advisor.

OFFICER REPORTS

8.1 Board Chair Report

L. Eadie Hocking provided a report in the agenda outlining the events/meetings she has participated in from February 18, 2021 to March 18, 2021. There was no further discussion.

8.2 President/CEO Report

D. Howes provided a written report in the agenda and highlighted;

- The past week marked the one-year anniversary of the COVID-19 pandemic. A timeline was provided of HDH's internal response over the past year;
- Vaccine roll-out in the Grey-Bruce region continues to move forward as vaccines are made available. The Vaccine Task force continues to meet bi-weekly.

8. BUSINESS/COMMITTEE MATTERS

9.1 Finance/Audit & Property Committee Report

T. Kraemer reported that the Finance/Audit & Property Committee met on March 18, 2021 and reviewed the financial statements for the 11th period ending February 28, 2021. At the end of February YTD there was a surplus of \$791,735 before amortization and a surplus of \$531,439 after building amortization. The preliminary letter from the Auditors was also received.

A renovation to the patient shower room on the inpatient unit continues. A HIRF funded asbestos removal project has begun in the hospital's boiler room as well.

9.2 Fiscal Advisory Committee Report

Nothing to report at this time.

9.3 Public Relations Committee Report

Nothing to report at this time.

9.4 By-Law Committee Report

C. Leifso reported that the By-Law Committee met on February 25, 2021. The revisions to the Corporation By-laws were reviewed with the group. The Corporation and Professional/Staff By-Laws will be brought forward to be tabled and approved at the May meeting prior to the Annual General Meeting.

9.5 Nominating Committee Report

Nothing to report at this time.

9. CONSENT AGENDA

Item 10.3 (b) VP of Patient Care Services/CNO Report was removed from the consent agenda for discussion;

The groups discussed alternative level of care (ALC) patients and the impact on hospitals. Homecare is waitlisted while long term care beds have been reduced during the pandemic. HDH has been proactive at putting patients on the waiting list early in order to obtain homecare services needed. ALC rates will continue to be an ongoing issue for all hospitals.

Moved and Seconded

THAT the Board of Governors accepts Item 10.3(b) as presented.

MOTION CARRIED

Item 10.3 (c) Chief of Staff Report was removed from the consent agenda for discussion;

It was explained that the Chiefs of Staff from hospital site discussed the failing homecare system at their meeting and a few strategies were talked about during the meeting. There are many patient coming to the emergency department who are not able to access homecare for wounds. A few strategies to alleviate backlog were detailed to the group.

Moved and Seconded

THAT the Board of Governors accepts Item 10.3(c) as presented.

MOTION CARRIED

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

10.1 Open Board Session Minutes – February 23, 2021

10.2 Board Committee Reports

(a) Finance/Property Committee Minutes – February 18, 2021

(b) Quality Governance & Risk Management – February 23, 2021

(c) Medical Advisory Committee Minutes – February 4, 2021

(i) Physician Committee List 2021-22

10.3 Reports

(a) Finance & Property Report

(d) Auxiliary Report

MOTION CARRIED

10. ROUND TABLE

There was no further discussion.

11. NEXT MEETING

Tuesday, April 27, 2021 at 5:00pm

12. COMPLETION OF BOARD MEETING EVALUATION


L. Eadie Hocking reminded the group to complete the Board Meeting Evaluation.

13. ADJOURNMENT

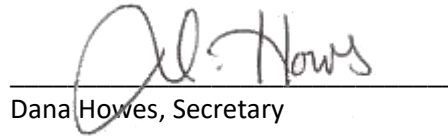
The meeting adjourned at 1802 hours.

NOTICE OF IN-CAMERA SESSION

An in-camera session was held following the open board session to discuss matters as outlined in Board Policy # 400.


Lorna Eadie Hocking, Chair


Victoria Cumming, Recorder


Dana Howes, Secretary